

NUTCRACKER 2023 PRODUCTION WEEK MEMO

This memo contains important information for the last week of our production. Every remaining rehearsal is extremely important and smooth run-throughs are imperative to the success of the show. Please understand the following information and observe our production guidelines.

**All Dancers- Please arrive at least 5 minutes prior to your rehearsal time or at the specified CALL TIME.
Thank you!**

Sun. November 26th

11:00-12:15- FSPA- Purple Studio

Warm- up for Ballet IV/V/VI

(Clara and Understudy Leave at 12)

(Franklin High School)

11:00-12:30- Marley floor taped, and backstage/wings prep

12:30-1:00- Poly's and Clara **(Andrade)**

1:00-1:30- Cherubs and Clara, Dr. D **(Andrade)**

1:30-2:30- Opening Coda into Spanish

2:30-3:30- Finale

3:30-4:00- Candy Canes

4:00-5:30- Full Snow Scene including Flurries, Clara, and Dr. D **(Madeux/Collins)**

Monday, Nov. 27th

(FSPA Class Schedule)

3:30-4:30 Ballet IV/V/VI warm up **(Madeux)** **(Purple Studio)**

3:30-4:30 Ballet III Warm up **(Collins)** **(Purple Studio)**

(Franklin High School) **(Madeux)**

5:00 All dancers in Chinese - Arrive at auditorium.

5:15-5:45 Full Chinese including Demi Chinese and Little Chinese

5:45-6:15 Marzipan including Little Sheep and Clara

6:15-6:45 Run Poly's including Clara

6:30-6:45 Run Cherubs including Clara and Dr. D

6:45-7:15 Entire Cast of Nutcracker to Rehearse Bows **(both casts)- Mandatory!!
(One Parent must stay to supervise any child under the age of 12)**

7:15-8:15 Full Snow Scene including Flurries, Clara, and Dr. D

8:15-9:30 Waltz of the Flowers

Tuesday, Nov. 28th

(FSPA Class Schedule)

No Ballet I or Ballet II classes due to rehearsals

(Yellow Studio)

3:30-5:00- Warm up for Ballet IV/V/VI **(Collins)**

(Franklin High School) (Madeux)

5:00-5:30 Set Stage and Props for Transition Scene/Battle

5:15 Battle Scene Dancers Arrive

5:30-7:30 Transition Scene into Battle Scene

(Includes all Soldiers, Mice, Little Mice, Nutcracker, Mouse Queen, Clara, Dolls, Dr. D.)

(One Parent must stay to supervise any child under the age of 12)

7:30-8:15 Arabian

8:15-9:00 Waltz of the Flowers

Wednesday, Nov. 29th

(FSPA – Purple Studio)

3:30-4:30- Ballet 4/5/6 warm up **(Madeux)**

(Franklin High School) (Madeux)

5:15-6:00 Set stage and props for Party Scene

(Any Party Dads able to help would be greatly appreciated!)

5:45 Party Scene Dancers Arrive

6:00-9:00 Full Party Scene and Prologue- All including Dolls.

(Party Boys and Bunny needed 6:00-8:00 only or excused after first run through)

Thursday, Dec. 30th - Dress Rehearsal Cast B – come with hair and makeup done!

(FSPA Class Schedule)

3:30-4:30- Warm-up for Level 4/5/6 **(Purple Studio) (Collins)**

No Ballet I, Ballet II, or Ballet III classes due to Dress Rehearsal

(Franklin High School) (Madeux)

5:30 CALL TIME (Entire Cast B except Party Boys, Cherubs, Little Mice and Bunny)

5:30-5:45 Little Sheep into Costume

6:15 CALL TIME – Party Boys, Cherubs, Little Mice and Bunny

5:45-6:00 Run Marzipan w/Little Sheep in costume **(No costumes for Soloist or Clara)**

(Little Sheep out of costume- excused at 6:15)

5:45-6:00 Poly's and Mother Ginger into Costume

6:00-6:45 Run Poly's with Mother Ginger in costume **(Poly's excused if not in any other dance)**

6:45-7:30 Set Stage for Act I/ Dancers Dress

7:30-10:00 Full dress rehearsal in show order with Cast B

(No Little Sheep – Little Sheep excused at 6:15)

(No Poly's – Poly's excused at 6:45 if not in any other dance)

(Any dancer that is not in Act II may leave after Act I)

(Party Boys and Bunny excused after Party Scene)

(Cherubs may leave when their dance is done)

(No bows tonight)

One parent must stay with every child under the age of 13, as we do not have backstage supervision for the Thursday dress rehearsal. Please be in the back area of the auditorium with your child until their group is called forward. No video or photographs allowed.

Friday, Dec. 1st - Ticketed Dress Rehearsal with Orchestra - Cast A
Please come with hair and makeup done!

(FSPA Class Schedule)

3:30-4:30 Warm up at FSPA – Levels 4/5/6 **(Purple Studio)** **(Cerde)**

(Franklin High School)

4:00-5:00- Sugarplum and Cavalier with Conductor **(Madeux)**
5:15 CALL TIME for Cast A (No Bunny, Party Boys, Little Sheep or Cherubs)
6:00 CALL TIME for Bunny, Party Boys, Little Sheep and Cherubs
5:30-6:00 Coda/Finale with Sugarplum and Cavalier
6:00-6:15 Rehearse Cast A Snow including Flurries
6:15-6:30 Cherubs with Sugarplum, Cavalier and Clara
6:30-6:45 Run Bows on Stage – Cast A
6:45-7:30 Dress for show/Crew Set Stage
7:30-10:00 Full dress rehearsal with orchestra Cast A

DRESS REHEARSAL IS CLOSED! THIS IS A TICKETED EVENT.
YOU ARE WELCOME TO PURCHASE A TICKET IF YOU WOULD LIKE TO WATCH.

Saturday Matinee, December 2nd - CAST B

(No Morning Conservatory Classes)

9:45-11:00 Warm- up at FSPA – Levels 4/5/6 **(Purple Studio)** **(Madeux)**

(Franklin High School)

12:00 CALL TIME FOR EVERYONE in Cast B
(Except Party Boys, Cherubs, Little Mice, Little Sheep, Bunny)
12:30 CALL TIME FOR Party Boys, Cherubs, Little Mice, Little Sheep and Bunny
12:15-12:30 Snow rehearsal including Flurries - Cast B
12:30-12:45 Review Coda and Finale spacing with Sugarplum/Cavalier – Cast B
12:45-1:00 Rehearse Bows Cast B
1:00-1:15 Open Stage for soloists and Guest Artists
1:15-2:00 Dress for show/Crew Set Stage
2:00 CALL TIME for Snow Chorus
2:00 Curtain Cast B

Saturday Evening, December 2nd - CAST A

(Franklin High School)

5:15 CALL TIME FOR EVERYONE in Cast A
(Except Party Boys, Cherubs, Little Mice, Little Sheep, and Bunny)
5:30-5:45 Notes on Stage – All **(No Party Boys, Cherubs, Little Mice, Little Sheep, and Bunny)**
6:00 CALL TIME for Party Boys, Cherubs, Little Mice, Little Sheep, and Bunny
5:45-6:00 Rehearse Snow including Flurries- Cast A
6:00-6:15 Review Coda and Finale with Sug/Cav- Cast A
6:15-6:30 Rehearse Bows – Cast A

6:30-6:45 Stage open for Soloists and Guest Artists
6:45-7:30 Dress for Show
7:30 CALL TIME for Snow Chorus
7:30 Curtain Cast A

Sunday Matinee, December 3rd - CAST B

(FSPA-Purple Studio)

9:45-11:00 Warm up - Levels 4/5/6 **(Madeux)**
(Building will close promptly at 11:05)

(Franklin High School)

12:00 CALL TIME FOR EVERYONE in Cast B
(Except Party Boys, Cherubs, Little Mice, Little Sheep, Bunny)
12:15 CALL TIME FOR Party Boys, Cherubs, Little Mice, Little Sheep and Bunny
12:15-12:30 Notes on Stage- All **(No Party Boys, Cherubs, Little Mice, Little Sheep, Bunny)**
12:30-12:45 Review Coda and Finale spacing with Sugarplum/Cavalier – Cast B
12:45-1:00 Rehearse Bows Cast B
1:00-1:15 Rehearse Snow including Flurries- Cast B
1:15-2:00 Dress for show/Crew Set Stage
2:00 CALL TIME for Snow Chorus
2:00 Curtain Cast B

AS OF FRIDAY, ALL CAST MEMBERS MUST BE BACKSTAGE FOR THE DURATION OF REHEARSAL/PERFORMANCE. DO NOT COME IN THROUGH THE AUDITORIUM. ALL YOUNGER DANCERS WILL BE SUPERVISED IN THE CLASSROOMS.

PARKING

Please use the parking lot in **FRONT** of the school. Use the gymnasium entrance (toward the center/left of the building), not the Main Entrance (to the right). Parking behind the school is reserved for staff, orchestra, and the loading/unloading of sets, props and costumes. Thank you!

TICKETS

PERFORMANCES WILL SELL OUT! Doors will open thirty minutes prior to curtain.

RULES TO REMEMBER

IMPORTANT !!!

Dismissal Procedure:

One parent only will be allowed to pick up a performer backstage. All children 13 and younger must be met backstage by a parent. One parent will be allowed backstage to the supervised room for pick up: You may exit outside or you may follow the long hallway around to the lobby. You may not exit the way you came in. Performers 14 and older will exit through the house to the lobby after the auditorium has cleared. Please invite your family and friends to greet your performer in the lobby!

There will be no exceptions to our backstage policies. Thank you for your cooperation.

1. YOU MUST BE PROMPT FOR EVERY REHEARSAL AND PERFORMANCE CALL TIME. ARRIVE WITH HAIR AND MAKEUP DONE.
2. Guests are not allowed at rehearsals. There will be no seating in the front sections for auditorium rehearsals. No exceptions. If you need to talk, please go to the lobby. Because of the large cast, we cannot accommodate parents, relatives or friends backstage. Please cooperate. For the safety of the children, only supervisors wearing badges will be allowed backstage.
3. Dress Rehearsal is closed. You may purchase a ticket if you would like to attend.
4. All performers remain backstage for the entire production. Children should bring books or quiet games to help pass the time.
5. DO NOT SEND FOOD WITH CHILDREN BACKSTAGE. Water bottles are recommended. Once costumed, no snacks or drinks other than water will be allowed. Concession will be available in the lobby as of Thursday night and backstage as of Friday.
6. DURING PERFORMANCES AND REHEARSALS AT THE AUDITORIUM, THERE IS ABSOLUTELY NO PHOTOGRAPHY ALLOWED. VIDEOTAPING IS PROHIBITED AT PERFORMANCES. PLEASE SHUT OFF ALL ELECTRONIC DEVICES AND CELL PHONES. OUR USHERS WILL ADDRESS ISSUES WITH ELECTRONICS IN THE AUDIENCE.

CLARIFICATION OF POLICY

CHILDREN AT THE BALLET

FPAC welcomes children and families to our performances. Many children can remain quiet, attentive, and seated for a performance, however others are not yet ready to attend a show. *The Nutcracker* is recommended for children 3 and up. Every person who enters the theater must have a ticket. Lap sitting is not permitted. No persons under two years of age are allowed at the performance.

RECORDINGS

The Nutcracker will be professionally recorded. Orders may be placed in the lobby at any of the performances or in The Spotlight Shop before or after the shows.

COSTUMES AND MAKEUP

ALL DANCERS MUST WEAR THE CAPEZIO TIGHTS INDICATED ON THEIR COSTUMING MEMO. EITHER HOLD AND STRETCH OR ULTRA SOFT. NO ALTERNATE TIGHTS ALLOWED.

Costumes remain at the auditorium throughout the week. Both casts share the wardrobe and every costume piece and accessory must be returned to the correct rack. BRING ALL ITEMS OF YOUR OWN, organized in a bag, labeled with your name. Tights and shoes must be CLEAN!!! Anyone not returning a costume will be billed for its replacement.

Hair is to be done at home. Hair must be worn in a bun unless otherwise directed by the choreographer. All loose ends and bangs are pulled back and sprayed.

Makeup is to be applied at home for DRESS REHEARSAL and the PERFORMANCES. Use a makeup base that is slightly darker than the normal skin tone; dark brown eye brow pencil for brows and black pencil for eyeliner. Use brown eye shadow ONLY. Other colors are unacceptable and will be changed. Apply a clear red lipstick and a coral blusher. NO glitter or glittery powder!

Each performer should have a bag with a small can of hair spray, bobby pins, safety pins, hair brush, lipstick, blusher and eye brow pencil.

*****For your convenience, The Spotlight Shop carries a theatrical makeup kit with the correct colors.**

LOAD OUT

We need help for *Nutcracker* Load-Out during and following the Sunday, Dec. 3rd matinee. Please report to the stage after the house has emptied after the Sunday matinee performance. You'll be given an assignment. Thank you!

BREAK A LEG!!

Your Nutcracker Creative Team